



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

1st Transnational Meeting

Meeting Minutes

Date: 13th - 17th November, 2016

Title of meeting: First Transnational project meeting "Euro Trading, Young Entrepreneurs on the move!"

Location: Immingham, England

Attendees: England, Ireland, Germany, Poland, Greece and Spain

Reason to hold our First Transnational Meeting:

1. Further Visits
2. Further activities
3. Evaluation Team

1. Further visits

Visit to Greece: February 13th – 20th

We will fly to Athens. Invitations will be sent to all the countries.

Visit to Poland: May 28th – June 3rd

Visit to Germany (Transnational meeting): June 28th – 1st or 2nd July

Visit to Germany: November 26th – December 2nd

2.Evaluation

We have to design a questionnaire for each visit. We agree on the questions for our questionnaire. Montse will send it to us by the end of next week. In the next meeting we will analyse the results. There will be an evaluation team in charge of analysing the results of the questionnaire.

3.Activities

Poland will be in charge of the website of the project. We will share the costs of the website.



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Greece is in charge of the **Twinspace**. We will also have to upload the presentation of our school with slideshare and other details. Alexia will send us all the information about what we have to upload.

England will be in charge of the **Facebook** page. They will upload general news on the page. There will not be any pictures of the children on Facebook.

Each school will visit a travel agency or a travel agent will visit the school. The children will learn the basics of a travel agency.

All children participating in the project will sign the **Constitution Act and the rules of the company**. All countries will share the same rules. Montse will send them to all countries.

Each country will try to go to the town hall to talk to the mayor and explain him/her what they will do throughout the project.

Logo contest

Each school will have a logo competition. Children will draw the logo on an A4 sheet. It can be vertical or horizontal. The winner logo for each school will be uploaded by January 10th and the voting of the results will be uploaded by January 17th.

Job Positions

There will be four different positions in the travel agency:

2 Managers	Leading everyone in the group. Keeping things on track and in order.
2 Marketing Publicity	Deciding on how products will look. Overseeing the entire designing and manufacturing process.
2 Financial Controllers	Fictional budget of 100 euros per year. Keep financial records such as a cash book for the venture. Advising team members if the business is running out of money.
2 Travel Agents	Prepare the trips. Decide on the resources to use with the manager and other team members.



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There will be a competition in each school to choose the job positions. We will email the names of the winners to Alexia and she will prepare a PPT.

By the end of January, the results of the voting will be displayed on the ERASMUS corner of each school. During the first two weeks of February, there will be videoconferences within the schools where the chosen ones will present themselves.

Brochures

Children will produce brochures about their area and country with pictures and text. Ireland will compile them on a booklet. We will take the template from publisher. In Greece we will bring the template we have done and we will finalize it there.

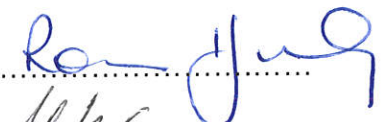
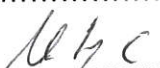
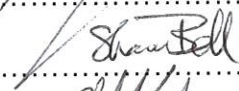

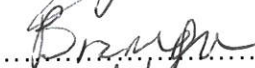
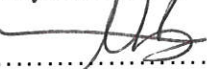
Letters

Each child from 4th to 6th grade will write a letter introducing himself/herself and talking about their countries and why tourists should visit it. Younger children from Year 1 to Year 3 will write one letter per classroom. Montse will send the template.

List of Signatures

Coordinators from each country signed original copy of minutes

I agree to be responsible for the completion of my country's task and common tasks and to adhere to the given project schedule

<u>IRELAND</u>	RONAN HUSSEY	
<u>Germany</u>	Ulta Ksienzyk	
<u>ENGLAND</u>	SHAUN BELL	
<u>GREECE</u>	Alexia Mega	
<u>POLAND</u>	SYLVESTER BRUGA	
<u>SPAIN</u>	Montse Casulleras	

Immingham, 17th November 2016



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

1st Mobility Meeting (Greece)

Meeting Minutes

Date: 13th - 20th February, 2017

Title of meeting: Meeting included in the mobility in Greece “Euro Trading, Young Entrepreneurs on the move!”

Location: Patras, Greece

Attendees: England, Ireland, Germany, Poland, Greece and Spain

Reason to hold our Meeting in the Greece mobility:

1. Revise and sign the minutes of the 1st Transnational meeting
2. Further Visits
3. Evaluation
4. Further Activities

1. Revise and sign the minutes of the 1st Transnational meeting

2. Further visits

Visit to Poland: May 28th – June 3rd Airports to fly: Katowice or Crakov

Visit to Germany (Transnational meeting): June 28th – July 2nd Airport: Berlin Shoenefeld

Visit to Germany: November 26th – December 2nd

3. Evaluation

We already passed the questionnaire to all the partners and the evaluation team from Poland performed the analysis of the evaluation. The results were very good for all the questions. Results are shown to the rest of the partners of the project. We will pass another questionnaire for the mobilities, one for the children and the other one for the adults. Ireland will prepare the children’s questionnaire and Spain the questionnaire for the teachers.

4. Activities

Website: We will use the new website prepared by Poland. We did not like the main page of the 1st website. The second one looks much better: <https://klasasp1.wixsite.com>



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

1st Mobility Meeting (Greece)

Twinspace: Greece will continue uploading all the information of the project on the Twinspace and we will have to follow her instructions on how to upload some materials.

Facebook: We will use the group that has already been created and England will upload all the main updates and results on it.

Job Positions

We need to decide when to do the videoconferences. Montse will send an email where we will all write the available times and dates. We will try to make a videoconference with at least one of the participating partners.

Brochures

We need to decide on the final template from the samples provided in this meeting. We will follow the outline of the brochure presented by Germany. Ireland will create a booklet with all the brochures. The deadline is the end of March. We will send the final brochures to Montse and she will send them to Ireland and to the rest of the countries.

Letters

We exchanged the letters the students made introducing themselves. For the next meeting we will answer the letters that we were given by the other countries. The younger students will talk about Easter (Montse will send the new template) and the older ones will talk about Easter and they will also include some information about the project and entrepreneurship.

Maps

We will create a map with the possible places to visit in our regional areas. We will cover our villages or towns and the surrounding areas. The maps need to be sent to Montse by the end of April and she will send them to Germany as they are in charge of creating a Prezi or PPT with all the A4 maps. The deadline is the end of April.



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1st Mobility Meeting (Greece)

Airplane tickets and passports

The children will create airplane tickets and passports following a template that Montse will send. There need to be airplane tickets showing all the possible destinations of the project from each country. The passports also need to show all the possible that can be visited (at least one per country). The deadline will be by mid-May.

Products

The children will design products and the best three of each country will be chosen and brought to Germany in June to be shown to all the countries to decide on how many products we create and which is the design to follow.

List of Signatures

Coordinators from each country signed original copy of minutes

I agree to be responsible for the completion of my country's task and common tasks and to adhere to the given project schedule

IRELAND Ronan Hussey

GERMANY Ulka Giel, Elke Eichstädt

POLAND Sylwester Bizuaga

ENGLAND Sharon Bell

GREECE [Signature]

SPAIN [Signature] Montse Gulleras

Patras, 16th February 2017



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

2nd Mobility Meeting (Poland)

Meeting Minutes

Date: 29th May- 4th June, 2017

Title of meeting: Meeting included in the mobility in Poland “Euro Trading, Young Entrepreneurs on the move!”

Location: Jastrzebie-Zdroj, Poland

Attendees: England, Ireland, Germany, Poland, Greece and Spain

Reason to hold our Meeting in the Greece mobility:

1. Revise and sign the minutes of the 1st Mobility meeting
2. Further Visits
3. Evaluation
4. Further Activities

1. Revise and sign the minutes of the 1st Mobility meeting

2. Further visits

Visit to Germany (Transnational meeting): June 28th– July 2nd Airport: Berlin Schoenefeld

Visit to Germany: November 26th – December 2nd

3.Evaluation

Poland will bring to Germany the results of the Questionnaires of the visits to Greece and Poland. We need to send the questionnaires to Sylwester as soon as possible so that he can have time to do the evaluation report.

4.Activities

-Brochures

Ireland gives a booklet with all the brochures to each country. They will send the file to Montse and Sylwester so that they can upload it on the website and on Twinspace.



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

2nd Mobility Meeting (Poland)

-Letters

We exchanged the letters the students answered and in case we have the exchange of a country that still has class in July we will make sure to bring the letters answered in Germany.

-Maps

Germany has already got the maps from all the countries and Uta will create a PPT with all the maps. She will send it to all the countries when she has it ready.

-Airplane tickets and passports

We all need to send a sample of tickets and passports to Montse by the end of June so that she can make a compilation with all of them. She will send the final result at the beginning of July.

-Products

The children will design products and the best three of each country will be chosen and brought to Germany in June to be shown to all the countries to decide on how many products we create and which is the design to follow.

In Germany the teachers will also receive a training on Marketing. England will be in charge of that training. It will be about packaging and labelling.

In Germany we also need to decide on the voting of the final products by the children.



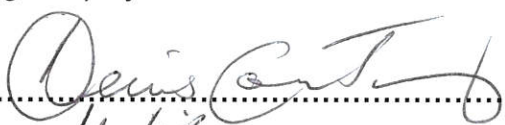

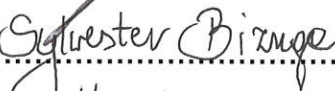

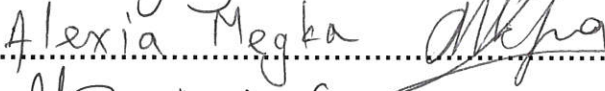

EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

2nd Mobility Meeting (Poland)

List of Signatures

Coordinators from each country signed original copy of minutes

I agree to be responsible for the completion of my country's task and common tasks and to adhere to the given project schedule

IRELAND	
GERMANY	
POLAND	
ENGLAND	
GREECE	
SPAIN	

Jastrzębie-Zdroj, 31st June 2017



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

2nd Transnational Meeting

Meeting Minutes

Date: 28th – 2nd July, 2017

Title of meeting: Second Transnational project meeting “Euro Trading, Young Entrepreneurs on the move!”

Location: Doberlug, Kirchhain, England

Attendees: England, Ireland, Germany, Poland, Greece and Spain

Reason to hold our First Transnational Meeting:

1. Further Visits
2. Evaluation
3. Activities
4. Other
5. Summary of what needs to be done

1. Further visits

Visit to Germany: November 26th – December 2nd in Doberlug-Kirchhain

Visit to Ireland: March 12th – 18th in Kenmare – Flights to Cork

Visit to Spain: (May 21st → 27th in Igualada – Flights to Barcelona

Visit to England (Transnational meeting):

2. Evaluation

We see that the results of the evaluation from the visit in Greece are very good. The issues with the activities after school were addressed and the children had something to do every day in Poland.

The results from the analysis of the questionnaires of the visit to Poland will be sent to all countries in September.

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EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

2nd Transnational Meeting

all the posters. The deadline is the 2nd week of November. We will also send to England some graphic documentation of the teaching of the graphic designer or expert to prove we had the visit.

Videoconferences publicizing the products.

There will be videoconferences publicizing the products. Montse will send an email proposing some dates during the 3rd week of November.

Summary of the sales for each product

After the fair in Germany (2nd week of December), each country will send to Spain:

- How many products were brought to Germany
- How many products were sold in Germany.
- How much money each country earned in Germany.

There will be a questionnaire about the products, adverts and the fair. Montse will do the questionnaire and will send it to all countries (2nd week of December). The results will be sent (January) and analyzed by Poland and the results will be reported in the next visit.

During the months of January and February another product will be created. The procedure for the publicity of the products will be repeated and during the last week of February:

- Posters for the adverts will be sent to England for the new product.
- Advert files recorded will be sent to Ireland for the new product.

The videoconferences publicizing the products will be done during the 1st week of March. Montse will send the possible dates.

4. Other

We will send the pictures of the students that have a role in the travel agency with the local representatives at the end of October. Montse will create a PPT with them. Some students will be new in the travel agency this year because the 6th year students will leave and others will get the roles.

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Poland will create a questionnaire addressed to all target groups, evaluating the first year of the project. They will send it to everybody in September and each country will send the results back to them. From the results of the questionnaire, Poland will prepare the evaluation report of the first year.

We discuss about the first year of the project and everybody agrees that the project is running smoothly. We have a lot of activities to do but the children are enjoying the project and they really enjoy travelling to other countries and making activities together with the students of the countries included in the partnership. The overall opinions and results will be shown in the evaluation report of the first year.

At the end of the visit each participant at the transnational meeting filled in the questionnaire. Poland took the questionnaire and they will analyze the results and create the report. They will send the results when they have them ready, probably in October.

3.Activities

-Letters

We will keep the same match we had during the first year because all the schools will have the same number of groups. In the next letters that each country will bring to Germany in November, the children will talk about their summer time and they will also talk about the creation of the products they will sell in the different fairs.

Montse will send the template of the letter for the younger students (1st – 3rd) and the students from 4th to 6th grade will write their own letters. We will do the same we did last year: the students from 1st to 3rd will produce one letter per classroom and the students from 4th to 6th will produce one letter each.

-Airplane tickets and passports

All countries have sent the airplane tickets and passports except from Poland and Greece. They will do it in September when they come back from school. When all the countries have

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sent the materials to Montse, she will compile all the passports and tickets and will create a PPT. This will be done at the end of September.

-Website, Twinspace and Facebook

The dissemination team met and discussed about how to improve the website, Facebook and Twinspace. The website is up to date and we will upload some final products to Facebook. Also, the twinspace will be improved. Alexia from Greece will meet with an ETwinning Ambassador during July and she will find out different ways to improve the Twinspace of the project.

Pics from the Erasmus corners of each country will be sent to Montse in September to create a PPT that will be uploaded everywhere.

-Products

England brought some proposals on packaging and labelling of the products. They were advised by a marketing specialist on the packages and labels for the products. We discussed the different proposals and we agreed that due to the different type of products, the packaging would be different for each product but they would all carry a label with the logo of the project. At the back of the label, the sentence: "made in" will appear written by the students. All the training received on packaging and labelling will be explained to the students in September in order for them to know how to create everything.

Voting of the products: The older children will write on a template the reasons, advantages and disadvantages on the products chosen. This will be prove for the voting of the products. Ireland will send us the template and Montse will send it to everybody. The products will be chosen in groups to avoid favoring to any particular child. The templates with the products that each country will do will be scanned and sent to Montse at the beginning of September maximum. We do it like this to include it in the 1st year report. One template per country, minimum. If you have the three of them done, it would be great. Spain will compile all the



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

2nd Transnational Meeting

templates from all countries in one file that will be uploaded on Twinspace, Facebook and on the website.

We will create one product per fair and we will make a minimum of 50 products and a maximum of 100. The final number per country will be depending on the difficulty of the product. The price of each product will range from 1 to 5 Euros maximum.

We can mail the products to Germany before the visit if they don't fit in our suitcases or they can be damaged during the trip. Uta will keep them safe until we arrive to the visit. We will tell her in advance if we decided to send them before.

Each country presented some options to produce for the fair. We discussed each of them and we also agreed that some could be modified or changed because of some similarities with other countries or the difficulty that they might carry for children. Montse will create a PPT with all the product proposals created in Germany. The final decision on the products chosen for the 1st fair will depend on the voting of the students through the template.

Publicity of the products

The children will have to create publicity for the products. A Graphic designer or an expert in publicity and ICT will visit each school and will advise the students on how to create nice adverts.

We will record the advert of the product. The maximum length will be 1 minute. We need to change all the video files of the advert to Ireland because they will create a DVD with all the adverts. The deadline is 27th October, 2107. The file will be uploaded in Facebook, Twinspace and the project's website.

A poster for each advert will be created. It will be printed and brought to Germany to hang next to the place where the product will be sold (A3 size). The poster will have a picture of the product and a nice sentence. The logo of the project and the Erasmus + logo need to be present. The posters files will be sent to England and they will create a presentation with



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

2nd Transnational Meeting

Summary of what needs to be done

Activity	Who does it	Sent to..	Deadline
PPT products proposed	Spain	----	End of July
Airplane tickets and passports	Poland / Greece	Spain	Beginning of September
Twinspace and Facebook uploads	Greece	---	Beginning of September
Template products chosen (only 1) The rest can be sent later	All countries	Spain	Beginning of September
Questionnaire of the 1 st year	Poland	Poland	End of September
Graphic designer/ICT expert visit	All countries	England	End of September
Template for letters (topic: summer)	Spain	---	September
Letters for the students	All countries	---	Visit to Germany
1st product created	All countries	---	Visit to Germany
Advert recording for the 1st product	All countries	Ireland	October 27th
Posters for the 1st product Also pics from the graphic designer visit.	All countries	England	2nd week of November
Videoconferences	Spain sends email	---	3rd week of November
Summary of sales	All countries	Spain	2nd week of December
Questionnaire of the fair / products.	Spain	Poland	January
Posters for adverts	All countries	England	Last week February
Video files for adverts	All countries	Ireland	Last week of February
2nd Product creation	All countries	---	January / February
Videoconferences	Spain sends email	---	1st week March



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

2nd Transnational Meeting

List of Signatures

Coordinators from each country signed original copy of minutes

I agree to be responsible for the completion of my country's task and common tasks and to adhere to the given project schedule

<u>Germany</u>	Uta Ksienzyk	U. K.
<u>POLAND</u>	MARIOLA JUCHA	marola Jucha
<u>IRELAND</u>	RONAN HUSSEY	Ron Hussey
<u>ENGLAND</u>	Hayley Green	HEG
<u>GREECE</u>	Kassandra Sakellariopoulou	at
<u>SPAIN</u>	Marta Casulleras	M

Doberlug, Kirchhain, 29th June 2017



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

3rd Mobility Meeting (Germany)

Meeting Minutes

Date: 26th November- 2nd December, 2017

Title of meeting: Meeting included in the mobility in Germany “Euro Trading, Young Entrepreneurs on the move!”

Location: Doberlug-Kirchain, Germany

Attendees: England, Ireland, Germany, Poland, Greece and Spain

Reason to hold our Meeting in the Greece mobility:

1. Revise and sign the minutes of the 2nd Transnational meeting
2. Further Visits
3. Evaluation questionnaires
4. Further Activities

1. Revise and sign the minutes of the 2nd Transnational meeting

2. Further visits

Visit to Ireland: March 11th – 18th

Visit to Spain: may 20th – 27th

Visit to England (3rd Transnational meeting): to be determined

3. Evaluation questionnaires

We filled in the questionnaires for the 1st year of the project and we will pass them to the students that participated in the mobilities of the first year, too. We will send them scanned to Poland.

Poland will send the evaluation of the 2nd Transnational meeting. The results of the evaluation of this mobility will be analysed when all the countries send all the questionnaires to Sylwester (the children’s questionnaires need to be sent).



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

3rd Mobility Meeting (Germany)

4.Activities

-Summary of the sales for each product

Each country needs to send to Spain (2nd week of December):

- How many products were brought to Germany
- How many products were sold in Germany.
- How much money each country earned in Germany.

There will be a questionnaire about the products, adverts and the fair. Montse will do the questionnaire and will send it to all countries (2nd week of December). The results will be sent (January) and analyzed by Poland and the results will be reported in the next visit.

During the months of January and February another product will be created. The procedure for the publicity of the products will be repeated and during the last week of February:

- Posters for the adverts will be send to England for the new product.
- Advert files recorded will be sent to Ireland for the new product.

The videoconferences publicizing the products will be done during the 1st week of March. Montse will send the possible dates.

After the second fair in Ireland:

Each country needs to send to Spain by the 1st week of April:

- How many products were brought to Ireland
- How many products were sold in Ireland.
- How much money each country earned in Ireland.

-Letters

We will prepare letters for the next mobility. Montse will prepare a template for the younger students. The children will keep the same pen pal throughout the whole year and we must remind the students to write their names and the name of their pen pal on the letters.



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

3rd Mobility Meeting (Germany)

Summary of what needs to be done

Activity	Who does it	Sent to..	Deadline
Summary of sales	All countries	Spain	2 nd week of December
Questionnaire of the fair / products.	Spain	Poland	January
Posters for adverts	All countries	England	Last week February
Video files for adverts	All countries	Ireland	Last week of February
2nd Product creation	All countries	---	January / February
Videoconferences	Spain sends email	---	1 st week March
Publicity	All countries	Spain	1 st week of March
Letters	All countries	---	Visit to Ireland
Proposals on how to spend the money	All countries	Spain	4 th week of March
Summary of sales	All countries	Spain	4 th week of March

List of Signatures

Coordinators from each country signed original copy of minutes

I agree to be responsible for the completion of my country's task and common tasks and to adhere to the given project schedule

IRELAND

GERMANY

POLAND

ENGLAND

GREECE

SPAIN

Doberlug-Kirchhain, 1st December 2017



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

4th Mobility Meeting (Ireland)

Meeting Minutes

Date: 11th – 18th March, 2018

Title of meeting: Meeting included in the mobility in Germany “Euro Trading, Young Entrepreneurs on the move!”

Location: Kenmare, Ireland

Attendees: England, Ireland, Germany, Poland, Greece and Spain

Reason to hold our Meeting in the Greece mobility:

1. Revise and sign the minutes of the 3rd mobility meeting
2. Further Visits
3. Evaluation questionnaires
4. Further Activities

1. Revise and sign the minutes of the 2nd Transnational meeting

2. Further visits

Visit to Spain: may 20th – 27th

Visit to England: 24th – 28th June

3. Evaluation questionnaires

Poland will perform the pending evaluation of the questionnaires from the visit to Germany with students. We will perform the teachers and students questionnaires for this visit and we will send them to Sylwester.

4. Activities

-Summary of the sales for each product

Each country needs to send to Spain by March, 30th:

- How many products were brought to Ireland
- How many products were sold in Ireland.
- How much money each country earned in Ireland.



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

4th Mobility Meeting (Ireland)

There will be a new questionnaire about the products, adverts and the fair. Montse will do the questionnaire and will send it to all countries by mid-April and the results will be sent (beginning of May) and analyzed by Poland and the results will be reported in the next visit.

During the months of April and May another product will be created. The procedure for the publicity of the products will be repeated and sent to the countries in charge by May 14th:

- Posters for the adverts will be sent to England for the new product.
- Advert files recorded will be sent to Ireland for the new product.

-Letters

We will prepare letters for the next mobility. Montse will prepare a template for the younger students. The children will keep the same pen pal throughout the whole year and we must remind the students to write their names and the name of their pen pal on the letters.

-Products

We will create the new product for the next mobility. If we did not sell all the products in Germany, we will only create the products left to reach fifty in total. This means that if we have thirty items of the first product left from Ireland, we will only need to create twenty units of the second product. We will bring them all to Spain.

-Publicity

We will create a poster publicizing our country or an important city of our country. The A3 poster will **only include pictures** of important monuments or sites. The only text that can appear must be the name of the monuments or sites under the pics. **Deadline:** March, 30th.

-Website, Twinspace and Facebook

We will continue uploading all the information related to the project to the website. We will also try to increase the members of our Facebook group.



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

4th Mobility Meeting (Ireland)

-Proposals on how to spend the money

The children who created the products decide on what to do with the money. The main proposals (minimum 3) will be sent to Montse and she will collect all the ideas on a PPT.

-PPT of the process of creating the products

-We will create a PPT that will show the process of creating the products. There will be one PPT per country and it will be uploaded on Twinspace and the website. Send to Montse.

Summary of what needs to be done

Activity	Who does it	Sent to..	Deadline
Summary of sales	All countries	Spain	March, 30 th
Questionnaire of the fair / products.	Spain	Poland	April, 20 th
Posters for adverts	All countries	England	May, 14 th
Video files for adverts	All countries	Ireland	May, 14 th
3rd Product creation	All countries	---	April and May
Letters	All countries	---	Visit to Spain
Proposals on how to spend the money	All countries	Spain	4 th week of March
Summary of sales	All countries	Spain	4 th week of March
PPT creation of the products	All countries	---	End of May



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

4th Mobility Meeting (Ireland)

-Proposals on how to spend the money

The children who created the products decide on what to do with the money. The main proposals (minimum 3) will be sent to Montse and she will collect all the ideas on a PPT.

-PPT of the process of creating the products

-We will create a PPT that will show the process of creating the products. There will be one PPT per country and it will be uploaded on Twinspace and the website. Send to Montse.

Summary of what needs to be done

Activity	Who does it	Sent to..	Deadline
Summary of sales	All countries	Spain	March, 30 th
Questionnaire of the fair / products.	Spain	Poland	April, 20 th
Posters for adverts	All countries	England	May, 14 th
Video files for adverts	All countries	Ireland	May, 14 th
3rd Product creation	All countries	---	April and May
Letters	All countries	---	Visit to Spain
Proposals on how to spend the money	All countries	Spain	4 th week of March
Summary of sales	All countries	Spain	4 th week of March
PPT creation of the products	All countries	---	End of May



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

4th Mobility Meeting (Ireland)

List of Signatures

Coordinators from each country signed original copy of minutes

I agree to be responsible for the completion of my country's task and common tasks and to adhere to the given project schedule

IRELAND *Renee Fussey, Grainne Browne, Roisín O'Sullivan.*

GERMANY *Silvia Schneider, Maja Gil*

POLAND *Sylwester Bimpe*

ENGLAND *Alan Bell*

GREECE *Alexia Megka, Alpha*

SPAIN *Monte Comillas*

Kenmare, 13th March 2018



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

4th Mobility Meeting (Germany)

-Proposals on how to spend the money

The children who created the products decide on what to do with the money. The main proposals (minimum 3) will be sent to Montse and she will collect all the ideas on a PPT.

-PPT of the process of creating the products

-We will create a PPT that will show the process of creating the products. There will be one PPT ~~per-product~~ *x country* and it will be uploaded on Twinspace and the website. *Send to Montse*

Summary of what needs to be done

Activity	Who does it	Sent to..	Deadline
Summary of sales	All countries	Spain	March, 30 th
Questionnaire of the fair / products.	Spain	Poland	April, 20 th
Posters for adverts	All countries	England	May, 14 th
Video files for adverts	All countries	Ireland	May, 14 th
3rd Product creation	All countries	---	April and May
Letters	All countries	---	Visit to Spain
Proposals on how to spend the money	All countries	Spain	4 th week of March
Summary of sales	All countries	Spain	4 th week of March
PPT creation of the products	All countries	---	End of May



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

5th Mobility Meeting (Spain)

Meeting Minutes

Date: 20th – 27th May, 2018

Title of meeting: Meeting included in the mobility in Germany “Euro Trading, Young Entrepreneurs on the move!”

Location: Igualada, Spain

Attendees: England, Ireland, Germany, Poland, Greece and Spain

Reason to hold our Meeting in the Greece mobility:

1. Revise and sign the minutes of the 4th mobility meeting
2. Further visits: 3rd transnational meeting
3. Evaluation questionnaires
4. Further Activities
5. Final report

1. Revise and sign the minutes of the visit to Spain

2. Further visits

Visit to England: 24th – 28th June

3. Evaluation questionnaires

Poland will perform the pending evaluation of the questionnaires from the visit to Germany, Ireland and Spain with students. We will perform the teachers and students questionnaires for this visit and we will send them to Sylwester.

Poland will create a final questionnaire about the project and we will fill it in the last transnational meeting in England.

4. Activities

-Summary of the sales for each product

Each country needs to send to Spain by June, 15th:



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

5th Mobility Meeting (Spain)

5. Final report

We worked on the questions of the final report and we will continue working on it in the meeting in England. Montse will revise and compile everything that we did and will send it before the meeting.

Summary of what needs to be done

Activity	Who does it	Sent to..	Deadline
Summary of sales	All countries	Spain	2 nd week of June
Questionnaire of the fair / products.	Spain	Poland	2 nd week of June
PPT with pics of creation products	All countries	---	4 th week of June
Proposals on how to spend the money	All countries	Spain	4 th week of June
Summary of sales	All countries	Spain	2 nd week of June
Travel magazine	All countries	Ireland	3 rd week of June

List of Signatures

Coordinators from each country signed original copy of minutes

I agree to be responsible for the completion of my country's task and common tasks and to adhere to the given project schedule

IRELAND *Denis Courtney, Raimo Sullivan, Jason Alloty*

GERMANY *Ulrich Kiennerk*

POLAND *Sylwester Bizyga*

ENGLAND *Hayley Green*

GREECE *Alexia Meaka*

SPAIN *Montse Casillas*

Igualada, 23rd May 2018



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

3rd Transnational Meeting (England)

Meeting Minutes

Date: 25th – 28th June, 2018

Title of meeting: 3rd Transnational meeting from our Project “Euro Trading, Young Entrepreneurs on the move!”

Location: Immingham, England

Attendees: England, Ireland, Germany, Poland, Greece and Spain

Reason to hold our Meeting in the Greece mobility:

1. Revise and sign the minutes of the 5th mobility meeting
2. Evaluation questionnaires
3. Final Product
4. Final report

1. Revise and sign the minutes of the visit to Spain

2. Evaluation questionnaires

Poland will perform the pending evaluation of the questionnaires from the visit to Spain, with students. We create and fill in the questionnaire which evaluates the final project and we will send the questionnaires filled in by the other participants of the project to Sylwester.

Poland will also send the evaluation results of the quality product questionnaire

4. Activities

Travel magazine

We create a travel magazine including the materials created for each activity related to travel . Ireland was in charge of this activity.



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

3rd Transnational Meeting (England)

-Website, Twinspace and Facebook

We will continue uploading all the information related to the project to the website during the summer months so that it will be ready in September. We will also try to increase the members of our Facebook group.

5. Entrepreneurship Guide

We all together created during this meeting the Entrepreneurship guide explaining the process we followed during these two years of our project. Ireland is in charge of this activity and they will compile all the information. This guide will be uploaded on the Website, Twinspace and Facebook with a Creative Commons License that will allow anyone to download it and print it.

6. Final report

We worked on the questions of the final report and reached the final decisions regarding some of the questions in this meeting in England. Spain compiled everything that we did and will send the final report to all the other partners during the summer months.



EURO TRADING, YOUNG ENTREPRENEURS ON THE MOVE

3rd Transnational Meeting (England)

List of Signatures

Coordinators from each country signed original copy of minutes

I agree to be responsible for the completion of my country's task and common tasks and to adhere to the given project schedule

IRELAND <i>Denis Canty</i>
GERMANY <i>M. J.C.</i>
POLAND <i>Sylwester Bixupa</i>
ENGLAND <i>Hayley Green</i>
GREECE <i>Alexia Megka</i> <i>Alkpa</i>
SPAIN <i>Monte Cosulleras</i>

Immingham, 27th May, 2018